

CCA RENTER AGREEMENT

Safety

- I will always choose the safest course of action with considerations to the FAR's and CCA SOPM's.
- I will report any safety-related occurrence/accident through the Voluntary Safety Occurrence/Accident Report System (VSOAR). Link: ccasafety.com

Flight Operations

- I agree to operate all Chester County Aviation (CCA) assets in a safe manner. This includes following all Federal Aviation Regulations (FAR's) and CCA's Standard Operating Procedures Manual (SOPM).
- I understand that knowing the regulations and SOPM is my responsibility, and that I know how to find the current revision of the SOPM.
- CCA SOPM may change, and all instructor, renter, and student pilots will be given sufficient notice of the change before they are effective.
- If CCA management determines a renter or student is operating in a manner that is reckless, illegal, or violating the SOPM, flight privileges may be revoked.
- All emergencies must be handled with care and safety of the pilot and passengers as the priority. Follow all applicable checklists then aid passengers and prevent possible injury. Follow CCA SOPM Section Eight, Emergency Operations/Procedures.
- CCA will credit fuel purchased elsewhere towards rental fee (SOPM 5.17.3.2).
- CCA will not pay any landing, ramp, hangar, or tiedown fees. The renter will be responsible for this. Any failure to pay a fee will result in the renter being charged (SOPM 5.6.4).
- Some SOPM items include, but are **not** limited to:
 - The renter pilot, accepting the dispatch is confirming that they have reviewed the maintenance inspections, verified airworthiness, plan to accomplish the flight inside all SOPM and FAR requirement, and are confident to fly (SOPM 5.1.1).
 - A Rental insurance policy is required (SOPM 5.5).
 - An initial/recurrent rental proficiency check is required for each aircraft make/model and is valid for 12 calendar months (SOPM 5.40.1).
 - Night solo rental requires the renter pilot to hold an instrument rating (SOPM 5.40.3).
 - All renter pilots must meet the applicable PIC experience requirements of 61.57(a) or 61.57(b)
 - An initial/recurrent rental proficiency check is approved at the instructor pilot's discretion, and more than one flight/ground lesson may be required.
 - The renter pilot is responsible for ensuring the aircraft is properly secured when parking at any airport (SOPM 5.8.6). If parking at another airport, arrangements must be made to preheat the engine in temperatures of less than 32° F or 0° C (SOPM Appendix D).

Scheduling

- I accept that aircraft availability is not guaranteed, and reservations may need to be canceled, with little notice, for maintenance or rescheduled based on priority (SOPM 4.8).
- I agree that overnight and extended rentals may or may not be approved by Flight Operations Leadership or CCA Management - Minimum rental hours will apply (SOPM 5.6).
- I understand that all rental flights that begin prior to 0800 LCL or after 1759 LCL require at least 24 hours' notice, and 48 hours on weekends, as well as a credit card on file (SOPM 4.10).
- If scheduling with an instructor within 24 hours, I must confirm availability with the Instructor Pilot (SOPM 4.11).

Additional Charges

- I agree that additional monetary charges may be incurred for any rental or instructional flight. The following are common examples but are **not** limited to this list:
 - Cancellation within 24 hours and no shows (especially without notice) (excluding any SOPM protected items)
 - Returning an aircraft dirty, including trash, personal belongings, and dirt etc. excluding normal wear
 - Leaving an aircraft on a non-CCA approved parking spot or not securing the aircraft. (SOPM 5.8.7).
 - Leaving an electrical master switch on causing a dead, or damaged battery.
 - Return of aircraft late (SOPM 4.9 requires aircraft return 10 minutes prior to the scheduled end time).

Insurance Usage

- CCA requires all pilots conducting flights where a CCA Instructor Pilot is not on board to have a current renter insurance policy. This non-owned aircraft "Renter" insurance policy covers flight or ground activities should a mishap occur. A liability limit of \$1,000,000 each occurrence with a Per Passenger liability sub-limit of \$100,000. Additionally, the policy must include \$5,000 in non-owned physical damage hull coverage.
- *CCA Management reserves the right to vary charges caused by damage.*
- The renter or student pilot is responsible for disclosing damage to an aircraft. Failure to do so will result in a monetary charge. Reports can be made in person or through VSOAR.